



Dear Parents:

Registration for the 2024-2025 school year will begin January 28th. Registration will be taken on a first come, first served basis and will be considered complete when the classes have reached their licensed capacity. If you have friends or family who are interested in the preschool, please invite them to call for a time to visit the preschool for a tour or come to our Open House on January 28th 10-11am.

To begin the registration process for your child, please complete the attached **Application for Enrollment** form and return it to the preschool office. **The registration fee of \$150 (per child) will be due at time of registration.** Payment of this fee is necessary to guarantee your child's placement for fall.

**Your registration fee of \$150 is non-refundable for ANY reason.** Please be sure you understand this policy before enrolling your child. Your registration fee will be used to pay to purchase needed supplies for the school and for the processing of enrollment paperwork for each child.

**Prior to starting school your child must have all of his/her immunizations up to date and must have evidence of a current physical exam. This is a Colorado State requirement.** The preschool does not enroll children who have not been immunized. A required Enrollment packet will be given to you in May. Children will NOT be allowed to start school until all the required forms have been fully completed. Plan now to have them completed and returned to the preschool before the deadline of July 31<sup>st</sup>, 2024.

As you compare Holy Apostles Preschool with other preschool programs, you will find that Holy Apostles is licensed by the Colorado Department of Human Services. In meeting state specifications, all staff members have background checks with the Federal and Colorado Bureaus of Investigation and the Colorado Department of Human Service's Background Investigations Unit. Going above DHS requirements, all Teachers and the Director are highly qualified, Infant/Child CPR certified and Pediatric First Aid trained and meet rigorous educational credentials. Holy Apostles Preschool is accredited by the National Association for the Education of Young Children (NAEYC). Accreditation is voluntary and achieved by only a small percentage of early childhood programs nationally. It assures you of a high quality program well above licensing requirements.



At Holy Apostles, each class is led by a Teacher who is aided by an Assistant. This gives classes an average ratio of one adult to seven children. The ratio enhances our goal to provide individual attention and develop each child's self-esteem. This low adult to child ratio is not present in most early childhood programs. It assures you that your child's individual social, emotional, physical and cognitive needs are being met. Children are also exposed to our faith curriculum in our Catechesis of the Good Shepherd atrium throughout the year.

Regular family involvement is encouraged through the Co-op commitment that families make to help in the classroom. Each family has an opportunity to provide an adult to assist in the classroom periodically. Social events throughout the year provide family members with the opportunity to come together, share ideas, and have fun. These include Family Picnics, Holiday Parties, Christmas Programs, January Open House, and end of the year Graduations. Required parent responsibilities are detailed on the reverse side of this letter.

On the Application for Enrollment form you will find tuition rates and a schedule of classes for fall. Please return this form as soon as possible to have the best choice of your class time. If you have questions concerning the preschool program or the registration process please call (719) 591-1566.

**PLEASE READ THE REVERSE SIDE OF THIS PAGE FOR IMPORTANT INFORMATION**



4925 N. Carefree Circle  
 Colorado Springs, CO 80917  
 Telephone (719) 591-1566  
<https://www.holyapostlescc.org/preschool>

Holy Apostles Preschool is a Parent Cooperative school open to families of all races, religious faiths, and economic backgrounds.

***Parents are strongly encouraged to visit the school prior to enrolling.***

**PARENT RESPONSIBILITIES**

**Parent participation is required in the cooperative as follows:**

- Opportunity to assist the teachers in the classroom 3 times per year
- Attend a Parent/ Teacher conference in August, October, and February
- Meet financial obligations to the school on schedule and according to the Parent Handbook guidelines
- Adhere to the policies and guidelines in the Parent Handbook
- Support and participate in school activities that include social events, community outreach activities, fundraising projects, school committees that benefit the general welfare of the preschool
- Adhere to the Christian Code of Conduct in all interactions in the school

**2024-2025 PRESCHOOL TUITION & SCHEDULE**

|       |        |                 |                    |
|-------|--------|-----------------|--------------------|
| *TTH  | 9-12pm | \$210 per month | 3 years by 8/15/24 |
| *MWF  | 9-12pm | \$260 per month | 3 years by 8/16/24 |
| *M-F  | 9-12pm | \$375 per month | 3 years by 8/15/24 |
| +TTH  | 9-12pm | \$210 per month | 4 years by 10/1/24 |
| +MWF  | 9-12pm | \$260 per month | 4 years by 10/1/24 |
| +M-TH | 9-12pm | \$305 per month | 4 years by 10/1/24 |
| +M-F  | 9-12pm | \$375 per month | 4 years by 10/1/24 |

**\*Students may start school once they turn 3 up until 12/31/24 if room is available. Families may opt to pay tuition to hold a place for their child who has not turned 3 yet.**

Class choice is based on the age of the child upon enrollment.

**Families pay \$150 (per child) at the time of registration. All fees are non-refundable.**

Financial assistance may be available for **registered families who qualify** – contact the preschool office for information regarding the application processes.

- Applications for the Holy Apostles Catholic Church Endowed Scholarship Program will be due April 8, 2024.

-Go online at FACTS online, <https://online.factsmgt.com/grant-aid/inst/3GRTM/landing-page> for more information. There is an online application fee for this service. Submission deadline is April 15, 2024.

**+Universal Preschool (UPK)** At this time, the diocese is not allowing us to take part. We hope to know more information this month regarding our status with the program including class schedules and enrollment process. If you want to secure a potential UPK spot, please choose the M-Th or M-F spot as there is a specific minimum class time required.



APPLICATION FOR ENROLLMENT 2024-2025

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Female \_\_\_ Male \_\_\_

Father's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Family's Address \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_

Family Email for School Communication \_\_\_\_\_

Any other contact information \_\_\_\_\_

Does your child have an IEP, special needs, or allergies? Check Yes  No

If yes, please describe? Include food allergies.

Identified needs must be fully disclosed at the time of application and discussed with the Director to ensure the preschool can meet the child's needs.

Religious Preference \_\_\_\_\_ Home Parish/Church \_\_\_\_\_

Race \_\_\_\_\_ Ethnicity \_\_\_\_\_

PLEASE SELECT THE CLASS IN WHICH YOU WISH TO ENROLL YOUR CHILD \*

2024-2025 PRESCHOOL TUITION & SCHEDULE

3 year old preschool programs

- \*TTH 9-12pm \$210 per month 3 years by 8/15/24
\*MWF 9-12pm \$260 per month 3 years by 8/16/24
\*M-F 9-12pm \$375 per month 3 years by 8/15/24

4 year old preschool programs

- +TTH 9-12pm \$210 per month 4 years by 10/1/24
+MWF 9-12pm \$260 per month 4 years by 10/1/24
+M-TH 9-12pm \$305 per month 4 years by 10/1/24
+M-F 9-12pm \$375 per month 4 years by 10/1/24

\*Enrolled children must be toileting independently before the start of school.

\*Students may start school once they turn 3 up until 12/31/24 if room is available. Families may opt to pay tuition to hold a place for their child who has not turned 3 yet.

+Universal Preschool (UPK) At this time, the diocese is not allowing us to take part. We hope to know more information this month regarding our status with the program including class schedules and enrollment process.

The registration fee of \$150 is due at the time of registration. The registration fee is non-refundable.

I acknowledge that I have read and agree to fulfill my Parent Responsibilities as outlined on the attachment to this application. I will make every effort to inform the preschool by July 31st, 2024 if my child is unable to attend. All enrollment forms must be complete before children may attend school and are due before July 31st, 2024.

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

For Office Use: Date \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Cash \$ \_\_\_\_\_ Check# \_\_\_\_\_