



Dear Parents:

Registration for the 2022-2023 school year will begin January 30th. Registration will be taken on a first come, first served basis and will be considered complete when the classes have reached their licensed capacity. If you have friends or family who are interested in the preschool, please invite them to call for a time to visit the preschool for a tour or come to our Open House on January 30th 10-11am.

To begin the registration process for your child, please complete the attached **Application for Enrollment** form and return it to the preschool office. **The registration fee of \$150 (per child) will be due at time of registration.** Payment of this fee is necessary to guarantee your child's placement for fall.

Your registration fee of \$150 is non-refundable for ANY reason. Please be sure you understand this policy before enrolling your child. Your registration fee will be used to pay to purchase needed supplies for the school and for the processing of enrollment paperwork for each child.

Prior to starting school your child must have all of his/her immunizations up to date and must have evidence of a current physical exam. This is a Colorado State requirement. The preschool does not enroll children who have not been immunized. A required Enrollment packet will be given to you in May. Children will NOT be allowed to start school until all the required forms have been fully completed. **Plan now to have them completed and returned to the preschool before the deadline of July 27th, 2022.**

As you compare Holy Apostles Preschool with other preschool programs, you will find that Holy Apostles is licensed by the Colorado Department of Human Services. In meeting state specifications, all staff members have background checks with the Federal and Colorado Bureaus of Investigation and the Colorado Department of Human Service's Background Investigations Unit. Going above DHS requirements, all Teachers and the Director are highly qualified, Infant and Child CPR certified and Pediatric First Aid trained and meet rigorous educational credentials. Holy Apostles Preschool is accredited by the National Association for the Education of Young Children (NAEYC). Accreditation is voluntary and achieved by only a small percentage of early childhood programs nationally. It assures you of a high quality program well above licensing requirements.



At Holy Apostles, each class is led by a Teacher who is aided by an Assistant and a parent helper (*dependent on latest rules and regulations for 22-23 school year*). This gives classes an average ratio of one adult to five children. The ratio enhances our goal to provide individual attention and develop each child's self-esteem. This low adult to child ratio is not present in most early childhood programs. It assures you that your child's individual social, emotional, physical and cognitive needs are being met. Children are also exposed to our faith curriculum in our Catechesis of the Good Shepherd atrium throughout the year.

Regular family involvement is encouraged through the Co-op commitment that families make to help in the classroom. **Each family must provide an adult to assist in the classroom periodically.** Social events throughout the year provide family members with the opportunity to come together, share ideas, and have fun. These include Family Picnics, Fall Pot Lucks, Holiday Parties, Christmas Programs, January Open House, and end of the year Graduations. Required parent responsibilities are detailed on the reverse side of this letter.

On the Application for Enrollment form you will find tuition rates and a schedule of classes for fall. Please return this form as soon as possible to have the best choice of your class time. If you have questions concerning the preschool program or the registration process please call (719) 591-1566.

PLEASE READ THE REVERSE SIDE OF THIS PAGE FOR IMPORTANT INFORMATION



4925 N. Carefree Circle
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Telephone (719) 591-1566 Fax (719) 591-1816
www.holyapostlescc.org

Holy Apostles Preschool is a Parent Cooperative school open to families of all races, religious faiths, and economic backgrounds.

Parents are strongly encouraged to visit the school prior to enrolling.

PARENT RESPONSIBILITIES

Parent participation is required in the cooperative as follows:

- Assist the teachers in the classroom approximately every 4-7 weeks
- Attend a Parent/ Teacher classroom visit in August
- Meet financial obligations to the school on schedule and according to the Parent Handbook guidelines
- Adhere to the policies and guidelines in the Parent Handbook
- Support and participate in school activities that include social events, community outreach activities, fundraising projects, school committees that benefit the general welfare of the preschool
- Adhere to the Christian Code of Conduct in all interactions in the school

2022-2023 PRESCHOOL TUITION & SCHEDULE

*TTH	9-12pm	\$200 per month	3 years by 8/18/22
*MWF	9-12pm	\$250 per month	3 years by 8/19/22
*M-F	9-12pm	\$360 per month	3 years by 8/18/22
TTH	9-12pm	\$200 per month	4 years by 10/1/22
MWF	9-12pm	\$250 per month	4 years by 10/1/22
M-TH	9-12pm	\$290 per month	4 years by 10/1/22
M-F	9-12pm	\$360 per month	4 years by 10/1/22

***Students may start school once they turn 3 up until 12/31/22 if room is available. Families may opt to pay tuition to hold a place for their child who has not turned 3 yet.**

Class choice is based on the age of the child upon enrollment.

Families pay \$150 (per child) at the time of registration. All fees are non-refundable.

Financial assistance may be available for **registered families who qualify** – contact the preschool office for information regarding the application processes. Applications for the Holy Apostles Catholic Church Endowed Scholarship Program will be due March 27, 2022.

Go online at FACTS online, <https://online.factsmgmt.com/aid> for more information. There is an online application fee for this service. Submission deadline is February 28, 2022.



APPLICATION FOR ENROLLMENT 2022-2023

Child's Name _____ Date of Birth _____ Female _____ Male _____

Father's Name _____ Cell Phone _____ Work Phone _____

Mother's Name _____ Cell Phone _____ Work Phone _____

Family's Address _____ Zip Code _____ Home Phone _____

Family Email for School Communication _____

Any other contact information _____

Does your child have an IEP, special needs, or allergies? Check Yes _____ No _____
If yes, please describe? Include food allergies.

Identified needs must be fully disclosed at the time of application and discussed with the Director to ensure the preschool can meet the child's needs.

Religious Preference _____ Home Parish/Church _____
Race _____ Ethnicity _____

PLEASE SELECT THE CLASS IN WHICH YOU WISH TO ENROLL YOUR CHILD *

2022-2023 PRESCHOOL TUITION & SCHEDULE

Table with 4 columns: Schedule, Time, Tuition, and Enrollment Deadline. Rows include options for 3-year and 4-year classes with various schedules (TTH, MWF, M-F) and tuition amounts (\$200, \$250, \$290, \$360).

*Enrolled children must be toileting independently before the start of school.

*Students may start school once they turn 3 up until 12/31/22 if room is available. Families may opt to pay tuition to hold a place for their child who has not turned 3 yet.

The registration fee of \$150 is due at the time of registration. The registration fee is non-refundable.

I acknowledge that I have read and agree to fulfill my Parent Responsibilities as outlined on the attachment to this application. I will make every effort to inform the preschool by July 28th, 2022 if my child is unable to attend. I understand that all fees and tuition are non-refundable for any reason. Should I change my address or telephone number over the summer months, I will contact the preschool with that updated information. All enrollment forms must be complete before children may attend school and are due before July 28th, 2022.

PARENT'S SIGNATURE _____ DATE _____

For Office Use: Date _____ Amount Paid \$ _____ Cash \$ _____ Check# _____