

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
May 21, 2008

Members present: Sam Gioia, Audrey Sujkowski, Pat Van Horn, Mary Superata, Fr. Paul Wicker, and Fr. Joe Damhorst

Absent: Deacon Mike Leverington, Deacon Chuck Matzker, Mike McGrady and Mary Parsons

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for May 25, 2008, The Solemnity of the Body and Blood of Christ.
- II. Review modifications of last week's minutes: None.
- III. Liturgical Ministries (School of Sacramental Life Celebrated) –Audrey
 - A. Attended a concert, the ordination of Fr. Kirk Slattery, and a workshop and was very struck by people singing and speaking in their own languages at the concert.
 - B. Has turned in the paperwork for the background checks on those attending the Safe Environment Training that was given by Teri Sorter and Ed Gaffney here at Holy Apostles.
- IV. Formation Ministries (School of Faith Encountered) –Mary Superata.
 - A. For Intergenerational Day would like to ask the participants to bring bread for their ancestors. This idea would fit in very well with the intent of the Intergenerational Day themes.
 - B. Mary and her staff along with Mike McGrady, are re-evaluating the fees that are charged for the sacramental prep programs. They are being very sensitive to the economy and will adjust prices to what is fair.
 - C. Cindy is preparing for VBS and the mission trip in June to South Dakota. The card-making fundraiser is continuing.
 - D. Mary had some information on the American Broadcast Podcasts that are offered. Sam said that he would be able to have a link on the website to these broadcasts. There was a brief discussion on evangelization. The question is: How can Catholics share their faith? This is evangelization. Possible areas of focus include: peer ministers. Get peers to talk about God. A mutual support system is set up and there is encouragement in the home, work and social activities.
- V. Youth Ministries (School of Vocational Exploration)-Mike McGrady. No update this week.
- VI. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.

- A. Next bake sale for the Ukraine is on June 22 after the 7:30 and 9:30 masses. Pat encouraged other ministries to use the idea of bake sales to raise funds.
 - B. Safe Environment training needs to be done for Family Hospitality workers who volunteer for this event. Training will also have to be done for the father/son retreat volunteers for the retreat this summer.
 - C. Pat also received a call from a woman who is moving out here and heard about our church from the website. Her comment was that it was an “active church” and she wanted to participate. She was interested in the Stephen’s Ministry.
 - D. There will be a funeral on Friday.
- VII. Preschool (School of Parental Formation) – Mary Parsons.
- A. Great cause for celebration, as the audit is complete and the results are in Washington, D.C. Complete results will not be known for a while yet. There are 400 criteria that is used for the assessment, some are evident others are not.
 - B. Dave Flory came in at 5:00 am on Monday to right the building after a busy weekend of parish events. We are appreciative of his extra effort in making the building inspection worthy.
 - C. Registration is going very well, in spite of the economy. There have been some negative experiences in some of the public schools.
 - D. Applicants for my position are very well-credentialed, and it speaks of the quality of our pre-school.
- IX. Ordained Ministries –
- A. Fr. Joe.
 1. Conclusion of the Bible Study in Falcon. The class here at Holy Apostles will end on June 9th with a “carry in” dinner to celebrate.
 2. Fr. Joe gave everyone directions on the web so that they could check out his new parish’s website.
 3. Fr. Joe’s farewell celebration with the parish will be held the same weekend as Father’s Day. After the first two morning masses, the Knights of Columbus will host a pancake breakfast. After the noon mass, a picnic of hotdogs and hamburgers will be held.
 - B. Deacon Mike Leverington. No Update this week.
- X Charismatic Ministries (School of Called and Renewed)-Deacon Chuck Matzker. No update this week.
- XI. Pastoral Administration (School of Stewardship) – Sam Gioia.
- A. Bob Stadjuhar went to Externally Focused Church workshop in Loveland. There were over 400 + people in attendance. The founder of the Just faith Ministry gave the keynote address. Bob has a list of people who have signed up for the Apostles of Hope Ministry and he will personally call

them. Bob feels that the best way to promote membership in this ministry is to advertize the first project.

- B. New Parishioners from the last 6 months will be called by the Newcomer Ministry. Denise Brown, the chairwoman of this Ministry, has been given a list of newcomer names to call. She has compiled a list of 9 people to make the calls. Six greeters have volunteered to take on the duties as greeters. Rich Cleveland, who heads the Men's Ministry, will also participate in this ministry. This ministry will need name tags. The badges will be of the type where the name can be slipped into the badge.
- C. The Coffee Shop Ministry needs to be promoted to the parish. We will discuss possible ways to do this at a later date.
- D. Most of the books in the library have been scanned and entered into a database on the website. Work is continuing on this project. We have a scanner that scans by ISBN.
- E. Budgets are due to Sam by June 13th, and the diocese by June 30th
- F. We have many groups that are very active in the parish. Space is becoming a real issue for some of these events. We really need all of our groups to coordinate with each other and understand that cooperation is needed so that all of our groups can meet. In March of 2009, the Diocese is sponsoring a Men's Group Meeting. The Bishop will say mass. In September there is a "deanery" level Men's Group meeting. Discipleship will be promoted. The goal will be to awaken men to the call of Christ. One of the goals will be to bring the Apostle of Hope Ministry to other parishes.
- G. Sam is attending a Good Works Program leadership meeting today.
- H. Next week, Tuesday through Friday, Sam will attend classes at the Center for Creative Leadership.
- I. The staff workshop at St. Francis was discussed. Two major items to be accomplished at the workshop include: Aligning our ministry goals with the bishop's vision and to discuss the annual fall appeal. The goal will be to encourage discipleship and the giving aspect should naturally flow as a result of this. Pope John Paul II's encyclical [*Novo Millennio Ineunte*](#), "[*At the Beginning of the New Millennium*](#)" was briefly discussed and how Christ wants to school us in the conversion process. We also are able to send emails by age of recipient so that we can reach those age groups with appropriate information. Fr. Paul discussed the PBS documentary "Growing up On-line, which he ordered. This DVD will be shown to the staff at the workshop.

- J. The OSV presentation that Sam and Fr. Paul gave on stewardship was also cited and will be discussed.
- 1. Administrative Items – Maryanne Wright
 - a. Baptisms during Mass (next 6 weeks)
 - 5/25/08: during the noon mass- Fr. Joe
 - 6/14/08: at 5:30 pm
 - 6/22/08: at noon
 - b. Bulletin Board Requests/Requests for the Table.
 - i. Parenting Our Future on the table.
 - ii. Table in the vestibule for VBS info/sign ups and during the 9:30 am mass in the Hall.
 - iii. Post a Call for families to host Exchange Students.
 - c. Facilities Usage Requests.
 - d. Commentator Requests.
 - i. VBS: Announcement at noon mass.
 - ii. Buy cards for the Youth Mission trip.
 - iii. Announce the vocations trip to the seminary/convent.
 - iv. Adoration.
 - e. Bulletin Inserts.
 - i. Fostering Hope
 - ii. Vocations 2-sided.
 - iii. Totus Tuus.
 - f. Second Collections: Peter’s Pence – June 29th.
- XII. Pastor’s issues- Fr. Paul:
 - a. Beginning in June, there will be a three Sunday presentation on vocations.
 - b. Paul spoke with an attorney, Cindy Tremaroli who attended a seminar on “Senior Law”. She would like to put on a symposium on this topic.
 - c. Received a letter from KOC roundtable regarding the mission in Bagdad. Military, civilian and contractor personnel are rotating out of Bagdad every 6 months. They are doing a good job with the mission of collecting clothing, toys and other items for the children of Bagdad.
 - d. Fr. Paul would like to give the parents of the children who are baptized the opportunity to look into validation of their marriages if they are not married in the church. He will look into how we can address this problem.
- XIII. Meeting closed at 11:00 am.

Respectfully submitted,
Maryanne Wright