

Staff Meeting Minutes  
Holy Apostles Catholic Church  
Colorado Springs, Colorado  
May 14, 2008

Members present: Sam Gioia, Mary Parsons, Audrey Sujkowski, Pat Van Horn, Mike McGrady, Mary Superata, Fr. Paul Wicker, Deacon Mike Leverington, Deacon Chuck Matzker, and Fr. Joe Damhorst

Guest: Deacon Kirk Slattery

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for May 18, 2008.
- II. Review modifications of last week's minutes: None.
- III. Liturgical Ministries (School of Sacramental Life Celebrated) –
  - A. This past weekend was very well attended with the Portuguese dinner and liturgy
  - B. The Diocesan Safe Environment training held last night was attended by about 20 people, especially notable were the ushers that were present.
  - C. Coming weekend is very busy with workshops, concerts, ordination (Saturday at 10 am at the Cathedral)
  - D. 5:30, 7:30 and 9:30 masses this weekend will participate in a refrain, like at Tenebrae...Glory and Praise, forever.
  - E. Liturgy meeting on Thursday, 15<sup>th</sup>.
  - F. Networked with St. John Evangelist Parish in Loveland concerning collaboration among staff and/or choir members. The referral came as a result of them attending the Stewardship Conference with Sam and Fr. Paul. Generally, people remarked that Holy Apostles tends to respond to and share resources as a matter of course. We tend to do the little things that are out of the ordinary.
- IV. Formation Ministries (School of Faith Encountered) –Mary Superata.

There will be twenty adults for Confirmation this weekend. In addition, Mike added the following information: Twenty Teens, five other teens from other parishes, and two adults from another parish are participating.
- V. Youth Ministries (School of Vocational Exploration)-Mike McGrady
  - A. Input solicited for Confirmation Liturgy: plan to process in, sit in the center of the church; the Bishop will call the candidates up, sponsors will put mantles on after confirmed. We will discuss more of the logistics at Liturgy meeting on Thursday. Rehearsal is at 10:30 am on Sunday.
  - B. There will be a possible Vocation talk by John Stearns on June 1<sup>st</sup>. He will be a personal witness during the homily about the call as a

seminarian. On June 8<sup>th</sup> a day trip to St. John Vianny Seminary in Denver with the youth is planned, from 2-6 pm.

- C. In general, the Youth have been more active in the parish, especially visible at the Luau, where they raised funds, as greeters and as EM's. Seven youths who will be confirmed on Sunday will also be extraordinary ministers at that liturgy.
  - D. Discussion on how the youth can serve the parish during the liturgy by being attentive and respectful, especially if they are ushers or greeters at mass.
  - E. Also this will be a busy summer with a lot of activities to engage the youth.
  - F. It is a challenge to all areas, that we are balancing moving fast or slow in implementing the vision. The challenge is how to motivate people to participate, given that we may be moving at a different rate than the parishioner. Be aware of that tension and do not allow yourself to be caught in it.
- VI. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
- A. Bake sale this weekend for the Ukraine after the 7:30 and 9:00 mass
  - B. Heads up, that in June, possibility of a seminarian from the Ukraine visiting our parish, no date yet. He will be staying at Pat's house during his week here.
  - C. Prayer Shawl Ministry is still knitting hats and scarves for the mission trip in South Dakota.
  - D. There is a trip planned to Avondale on the 29<sup>th</sup> of May to check out the needs for potential outreach activities for the youth and/or adult volunteers. Mike McGrady, Fr. Joe and a group from St. Pat's will be going down also.
  - E. The Giving Tree will take on new leadership in the coming year, with the Sova's moving on to other interests. An appreciation dinner will be on the 30<sup>th</sup> to thank Social Ministry volunteers for all their hard work and dedication to this invaluable ministry.
  - F. May 31<sup>st</sup> is the next SHARE distribution day. We will host a pre-distribution breakfast for the members of the Wesleyan Church, who will be co-partnering with us in the fall. The breakfast is at 7:00 am.
- VII. Preschool (School of Parental Formation) – Mary Parsons.
- A. Great cause for celebration, as the audit is complete and the results are in Washington, D.C. Complete results will not be known for a while yet. There are 400 criteria that is used for the assessment, some are evident others are not.
  - B. Dave Flory came in at 5:00 am on Monday to right the building after a busy weekend of parish events. We are appreciative of his extra effort in making the building inspection worthy.

- C. Registration is going very well, in spite of the economy. There have been some negative experiences in some of the public schools.
- D. Applicants for my position are very well-credentialed, and it speaks of the quality of our pre-school.

IX. Ordained Ministries –

A. Fr. Joe.

- 1. Conclusion of the Bible Study in Falcon. The class here at Holy Apostles will end on June 9<sup>th</sup> with a “carry in” dinner to celebrate.
- 2. On June 15<sup>th</sup>, after the masses, there will be a picnic celebration for Fr. Joe’s new assignment in Belize. In Belize there are seven or eight diocesan priests, to serve a population of 160-170,000 people. Belize is 60% Catholic. Check the blog site by logging onto the Jesuit Mission in Belize.

B. Deacon Mike Leverington.

Will be here this weekend to assist Bishop Hanifen for Confirmation

X Charismatic Ministries (School of Called and Renewed)-Deacon

Chuck Matzker.

- A. Last Wednesday night was the Baptism in the Spirit with Fr. Paul and the Confirmation candidates.
- B. Next Wednesday the Knights of Columbus will provide a dinner for all those who attended the Life in the Spirit Seminar. It will be at 6:00pm with praise and worship at 7:15 pm.
- C. Keep those who participated in the Seminar in prayer for them to continue the Mission of Christ in the church
- D. Next year there will be more coordination with Audrey on confirmation, otherwise this was a good experience for those who attended.
- E. “Power of Pentecost” went well.

XI. Pastoral Administration (School of Stewardship) – Sam Gioia.

- A. Bob Stadjuhar went to Externally Focused Church workshop and will give feedback to me this afternoon; looking at what can be implemented for Apostles of Hope
- B. New Parishioners from the last 6 months, will be called by the Welcome Ministry
- C. Diocesan Pastoral Council met yesterday for orientation
- D. Sam will be out of the office from Tuesday through Friday for the Center for Creative Leadership. He also will be out the last week of June.
- E. Budgets are due to Sam by June 13<sup>th</sup>, and the diocese by June 30<sup>th</sup>
- F. Offertory is down, which indicates that the Stewardship Drive had little or no impact on giving.

- G. Sold 200 Mother's Day cards, which covers the cost of the cards and a slight profit. Advertise Father's Day cards beginning May 24,25<sup>th</sup>
- 1. Administrative Items – Maryanne Wright
  - a. Baptisms during Mass (next 6 weeks)
    - 5/18/08: during the 9:30 mass-Fr. Paul
    - 5/25/08: during the noon mass- Fr. Joe
    - 6/21/08: during the 5:30 pm mass -
  - b. Bulletin Board Requests/Requests for the Table.
    - i. Table in the vestibule for Family Hospitality for volunteer sign ups
    - ii. Table in the vestibule for VBS info/sign ups
    - iii. Table in the **Parish Hall** for handmade cards to support the Youth Mission Trip. **And** sharing a table in the **vestibule with VBS.**
    - iv. Post "Life Rocks" concert sponsored by New Life
    - v. Post St. Francis: Women's Story Spirituality Group event
  - c. Facilities Usage Requests.
  - d. Commentator Requests.
    - i. VBS: Liz Sydow wants to read the announcement at all masses.
    - ii. Family Hospitality wants announced they are in the vestibule after masses for volunteer sign ups and for information. See the insert for more information.
    - iii. For the Youth Mission Trip: there is a table in the vestibule for selling handmade cards as a fundraiser.
    - iv. Vocations Drive announcement. See the bulletin under Youth news page 6.
    - v. Fair trade Coffee and Chocolate for sale today in the parish hall.
    - vi. The Festival Planning Meeting has been rescheduled for May 21 at 6:30pm in the Upper Conference Room. See pg 5 of the bulletin.
  - e. Bulletin Inserts.
    - i. Family Hospitality requests for volunteers
    - ii. Vocations Drive (Youth) here on June 1 and 8.
  - f. Second Collections: Catholic Communications Campaign (May 18<sup>th</sup>)
- XII. Pastor's issues- Fr. Paul:
  - a. Working on getting the word out to other groups about Apostles of Hope. Present similar information that was shared in Social

Outreach. Challenge groups to affirm and reframe stages of development. How they see themselves in the process toward Apostleship. Where they are and where they see themselves going. What do they need to get there? What is needed from formation?

- b. As a staff, look back over the last seven months and reflect on what we are doing individually and collectively; being conscious of the movement. What needs to be done with respect to these areas?
- c. Appears that our vision is in tension with the physical limitations of our building, specifically the parish hall. Look at our future needs and project best use and potential expanding on our site, in order to support our ministries.
- d. Look at the bigger picture of where our parish is going.
- e. Took Deacon Kirk and showed him the parish and the rectory, and he will be here on June 11<sup>th</sup>.
- f. Some discussion around John Stearns and his vocation witness talks. No definite date as yet, probably the first two weekends in June. Need to coordinate that with Mike McGrady and John.

XIII. Meeting closed at 11:05 am.

Respectfully submitted,  
Maryanne Wright