

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
May 7, 2008

Members present: Sam Gioia, Mary Parsons, Audrey Sujkowski, Pat Van Horn, Mike McGrady, Mary Superata, Fr. Paul Wicker, Deacon Mike Leverington and Fr. Joe Damhorst

Absent: Deacon Chuck Matzker,

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for May 11, 2008. Reflections include: how hard it is sometimes to love and deal with some people. The Genesis reading about breathing life into clay was referenced with the thought that we sometimes forget to breathe. There is a sense of the Spirit this time of year.
- II. Review modifications of last week's minutes: None.
- III. Liturgical Ministries (School of Sacramental Life Celebrated) –
 - A. Audrey will rehearse at St. Mary's for Kirk Slattery's ordination.
 - B. On May 13th the diocese will conduct a Safe Environment Training seminar for the choir and any other volunteer else who may need the training.
 - C. For Pentecost, the Sequence will be sung at all masses.
 - D. Several men are joining the 7:30 mass choir.
 - E. For Mother's Day, a special intercession and blessing will be held.
 - F. There will be a Portuguese priest celebrating mass at the noon mass on Sunday.
 - G. This weekend Deacon Mike will be at the 5:30 pm and the noon mass. Deacon Chuck will serve at the 7:30 and the 9:30 mass.
- IV. Formation Ministries (School of Faith Encountered) –Mary Superata.
 - A. Mary and her staff had a meeting where strategy was discussed for the upcoming year. There was an intergenerational element since adult, youth and child formation was discussed.
 - B. On May 18th, VBS will have a table in the vestibule to solicit help and signups.
 - C. The Second Intergenerational Day will be held in May of next year in preparation for Pentecost.
- V. Youth Ministries (School of Vocational Exploration)-Mike McGrady
 - A. The Roller Skating event went very well last weekend.
 - B. This week's Confirmation class is the last one for the year. Interviews are going well.
 - C. An Eagle Scout candidate is doing a Blood Drive for Memorial Hospital as part of his project. The drive will be on June 1st.

- D. On May 18th, the youth will man a table in the vestibule to solicit help with their mission trip to South Dakota.
 - E. Dave Corley, who belongs to St. Francis Parish, has asked to be confirmed at Holy Apostles. He attended the confirmation retreat with the Holy Apostles candidates and asked for permission.
 - F. Fr. Paul, Rebecca Todd and the Youth Ministers in the Deanery will meet with Fr. Paul next Thursday.
 - G. Some of the projects that the Youth Mission Trip will be involved in include: adding churches to visit and doing roof work.
- VI. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
- A. The Kids in Need program continues to collect hats, gloves and scarves to be sent with the Youth Group to the mission in South Dakota.
 - B. Pat has received messages from some of the local elementary schools in the area whom she has helped. The letters thanked the parish for their work in the Brown Bag, Christmas Giving Tree and Social Ministries programs. David Klecker, the soldier who is stationed in Iraq, also thanked Pat for all of the help with his requests for aid for the children in Bagdad. The Knights of Columbus sent the thank you letter.
 - C. Pat and the Prayer Shawl Ministry received a thank-you from parents of the triplets who had solicited prayers for their safe delivery. After a difficult pregnancy, three healthy boys were born. Pat had sent blankets and caps for the babies from the ministry. Several pictures were received of the babies in their caps and blankets.
 - D. Blood Pressure checks are scheduled for the weekend after masses.
 - E. Pat, Fr. Paul, Rosemary Arendt, and one other person from outside the parish are scheduled to visit the Ukraine August 18-September 1st.
- VII. Preschool (School of Parental Formation) – Mary Parsons.
- A. Mary and her staff are still waiting for the Accreditation Committee to announce their visit. The window ends May 15th.
 - B. The Preschool celebrated Cinco de Mayo. There are several Spanish-speaking children in the class and Mary is very encouraged by the support they received from the others.
 - C. Mary has had four applicants for the job of Preschool Director. Two of the applicants are very good prospects. She will set up interviews with Fr. Paul and Sam.
 - D. May 23rd is the last day of school.
- IX. Ordained Ministries –
- A. Fr. Joe.
 - 1. The Bible Classes will finish up the 1st and 2nd Mondays in June.

2. Fr. Joe has asked that we look at a way to confirm beforehand, if people will be at the bible classes in Falcon. Sometimes 1 or 2 people will show up and this size is not conducive to holding a class that warrants discussion.
3. Fr. Joe is hosting a luncheon at his house for the staff on Thursday.
4. On June 4th, Fr. Joe will celebrate his 40th anniversary of ordination.
5. He is also attending a class reunion in Wisconsin on July 31st.

B. Deacon Mike Leverington.

1. Mike and Mimi Leverington were privileged to visit the Vatican. They were able to visit the Pope's tombs.

XI. Charismatic Ministries (School of Called and Renewed)-Deacon Chuck Matzker.

- A. Chuck asked that all pray for Baptism in the Holy Spirit.
- B. Chuck will speak to the Young Adults on Friday who will be confirmed.

XII. Pastoral Administration (School of Stewardship) – Sam Gioia.

- a. Bob Stadjuhar attended the “Externally Focused Church” Workshop in Longmont. Bob is heading the Apostle of Hope Ministry.
- b. The Newcomer Ministry wants to have greeters at all masses. They are discussing ways to reach out to the newcomers: phone calls are one way to reach those that have filled out registration information. They would be invited to coffee and doughnuts and to either one of our breakfasts or to the new hotdog/hamburgers summer picnic events. The idea of holding monthly dinners for newcomers has been put on hold for now.
- c. Sam presented a chart of actual vs. budget figures. He had projected an increase of 10% in the offertory giving. This has not happened. Easter collection for this year was \$17,000 down from last year. If the trend continues, as expected, the forecast shows a shortfall of \$50,000. Discretionary spending should be limited. Utilities are increasing and Sam asks that when the staff prepares their budgets for the upcoming year, they be mindful of these facts.
- d. The planning workshop with the staff will be rescheduled.
 1. Administrative Items – Maryanne Wright
 - a. In mass baptisms were covered for the next six weeks.
 - b. Bulletin Board Requests/Requests for the Table.
 - i. Family Hospitality wants a table to hand out brochures. They are soliciting volunteers.
 - c. Facilities Usage Requests. None this week.
 - d. Commentator Requests.
 - i. Volunteers for Family Hospitality in June, August. See table in vestibule.

- ii. Portuguese Holy Spirit Festival Dinner in the Hall after the noon mass.
 - iii. You can still purchase Spiritual Bouquet Cards for mothers. See the display in the vestibule and side entrance.
 - iv. Blood Pressure checks in the Bride's Room after masses.
 - v. There will be a Festival Planning meeting on May 14th at 6:30 pm. See the bulletin.
 - vi. Ninth Annual Educator's Conference brochures will be available in the vestibule. Bishop Sheridan will speak.
- e. Bulletin Inserts.
- i. Fundraiser for Mission trip.
 - ii. Elitch Gardens Flyers.
 - iii. Mother's Day cards mothers listed.
- B. Pastor's issues- Fr. Paul:
- 1. The farewell dinner for Fr. Joe was discussed. The consensus was that a celebration will be held on Father's Day. The celebration will be a picnic-type of celebration, after masses.
 - 2. Kirk Slattery will be ordained on May 17th. He will be reassigned to Holy Apostles after ordination. He will also be at Holy Apostles next Wednesday and will possibly attend next week's staff meeting.
- C. Meeting closed at 10:30 am.

Respectfully submitted,
Maryanne Wright