

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
July 30, 2008

Members present: Fr. Paul Wicker, Pat Van Horn, Mary Superata, Fr. Kirk Slattery, Sam Gioia, Mike McGrady, and Audrey Sujkowski

Absent: Mary Parsons, Deacon Chuck Matzker, Deacon Mike Leverington
Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for August 3, 2008. Reflections include: how all resources come from God. Jesus, Himself went away for contemplation. Audrey was struck about how the words used for the consecration of the bread are the words used in the Gospel of St. Matthew. Fr. Kirk shared information about a seminar he attended. The youth, who were high-school age, were mature for their years. The ideas and methods that the youth used to conduct their seminar were very impressive. The program was a Catholic Leadership Program. Mike McGrady enjoyed his time off and was able to spend some time reflecting. One of the things that struck him was the fact that we are very vulnerable.
- II. Review modifications of last week's minutes: None.
- III. Preschool (School of Parental Formation) – Mary Parsons. No Update.
- IV. Liturgical Ministries (School of Sacramental Life Celebrated)
 - A. Is coordinating the liturgy for the Diocesan Employee Day on August 6th. The Music Ministers in the Diocese are working on this together. Sam will record the mass. Fr. Paul will be out of country and will not attend.
 - B. Since the Holy Eucharist is reposed in the Small Chapel, having the meeting in the sanctuary is acceptable.
 - C. Audrey was also struck about how the clergy and the laity must unite to change the world. This includes our parishes and the churches around the world.
- V. Formation Ministries (School of Faith Encountered) –Mary Superata.
 - A. The prizes for the festival are here – still need volunteers to help with the various activities.
 - B. Met with the RCIA Team and did a walk-through of the program. Discipleship and activities during the Year of St. Paul were discussed.
- VI. Youth Ministries (School of Vocational Exploration)-Mike McGrady:
 - A. Mike returned from his vacation and is ready to work on his programs.
 - B. Since the Totus Tuus program will not be headed by a team who would come in, Mike is starting to plan how his ministry will conduct the program next year.

- C. Mike discussed some of the ideas he has for the upcoming festival.
 - D. Mike is concentrating on recruiting and training his core staff for the upcoming year. The “Keeping Kids Safe” Program will be integrated into the training programs.
- VII. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
- A. Pat has received an abundance of school supplies for Fr. Paul’s Peruvian trip. The supplies not taken to Peru will be sent to Avondale and to the mission in South Dakota.
 - B. The Prayer Shawl Ministry has given their first prayer shawl to the family of a soldier who was killed. Pat now has a contact with someone at Ft. Carson who will provide her with the names of those who have lost a military member in the conflict.
 - C. Still trying to locate a military member to speak on September 14th at the masses. Someone has proposed the idea of having an Air Force member ask for help in collecting items for Army members. The idea is to have other services ask for help for their sister services.
 - D. The Director of the Women of Courage organization has called and clarified to Pat that they do offer help and aid to catholic women. There was some concern that they were discriminating when it came to catholic women and offering them the aid of their organization.
 - E. New procedures for the Extraordinary Ministers of the Holy Eucharist to follow when receiving the Eucharist to take to the homebound and the sick were discussed.
- IX. Ordained Ministries –
- F. Fr. Kirk:
 1. Fr. Kirk is meeting with Fr. Paul and John Morrison to revamp the procedures and content of the Baptismal Prep classes. Fr. Kirk will ensure that procedures are in accord with diocesan policies. Fr. Kirk is also working on revamping the Marriage Prep Program also. Advent is the proposed time frame for implementation of the new procedures for marriage prep.
 2. Fr. Kirk also discussed the position of the laity in ministry and how many of the positions of leadership will be handled by the laity. Training is therefore paramount.
 3. The mass schedules, both weekend and weekday, have been set through December. The schedules will be posted in the office, vestry, and the sacristy for everyone’s use. We will try and post the deacons’ schedules as they become available.
 - E. Deacon Mike Leverington. No update this week.
- XI. Charismatic Ministries (School of called and Renewed)-Deacon Chuck Matzker.

- XII. Pastoral Administration (School of Stewardship) – Sam Gioia.
- A. Apostles of Hope Ministry is planning a September kick-off. They have started publicizing the ministry in the August bulletins.
 - B. Door hangers will be distributed around the neighborhood. People will be needed for this event.
 - C. Will meet with Gary Vitt to discuss ground keeping of the lawn. Gary has done a phenomenal job with the lawn, but because of the very dry conditions we need to discuss how we can conserve water.
 - D. Instead of having a festival next year, there are plans to have a parish picnic at a park or other venue. Discussion will continue.
 - E. Tickets are ready for the Murder Mystery Dinner to be held at the parish festival.
 - F. Sam will send the staff/ministries copies of the Welcome Booklet. He will need updates to be sent to the publisher of the directory.
1. Administrative Items – Maryanne Wright
- a. In mass baptisms were covered for the next six weeks. The deacons will assist visiting priests with baptisms as much as possible.
 - b. Bulletin Board Requests/Requests for the Table.
 - i. Table: Festival Sign-up
 - ii. Post: Interfaith Hospitality Poster
 - iii. Post: Men’s Mini conference in September.
 - iv. Table: KOC Peach Sale
 - v. Table: Nov 1-2 for Olivewood Sales
 - c. Facilities Usage Requests. None this week.
 - d. Commentator Requests.
 - i. Diocesan Employee Day, Mass cancelled at 8 am.
 - ii. Festival needs volunteers.
 - iii. Kids in Need suitcase for Peruvian/Avondale/Reservation children.
 - e. Bulletin Inserts.
 - i. Peach Sale (KOC)
 - ii. Festival Flyer.
- B. Pastor’s issues- Fr. Paul:
- 1. Asked about the possibility of using solar panels. Sam said that the cost outlay is great and breakeven point will take 10 years. Swap out the lights for a more cost efficient bulb will be considered. Again, initial outlay is would be expensive. The environment may be an issue for the Just Faith Ministry to become involved with.

2. Fr. Paul will present possible implementation measures, which the deanery may use to implement the Bishop's Vision, to the Bishop.
3. Rob Faughnam, the Director of Stewardship at the Diocese, is moving from Denver and will join our parish.

C. Meeting closed at 11:00 am.

Respectfully submitted,
Maryanne Wright