

Staff Meeting Minutes  
Holy Apostles Catholic Church  
Colorado Springs, Colorado  
July 2, 2008

Members present: Fr. Paul Wicker, Audrey Sujkowski, Deacon Chuck Matzker, Pat Van Horn, Mary Superata, Deacon Mike Leverington, Seminarian Arek Sienica, and Fr. Kirk Slattery

Absent: Sam Gioia, Mary Parsons and Mike McGrady

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for July 6, 2008. Reflections include: there is a tension in the church arising from the fact that there are different ways of doing things. We should learn from the little children: they have a free and easy way of receiving God's love. Fr. Kirk reflected on the yoke that is mentioned in the gospel. A yoke does not always weigh down, but guides also. Often when we notice that our burden is heavy it is because of our own efforts. Let the Lord help us and relieve the burden.
- II. Review modifications of last week's minutes: None.
- III. Preschool (School of Parental Formation) – Mary Parsons.
  - A. No update this week.
- IV. Liturgical Ministries (School of Sacramental Life Celebrated)
  - A. August 15<sup>th</sup> is a holyday. Masses will be at 8 am and 7 pm.
  - B. Deacons are preaching this weekend.
- V. Formation Ministries (School of Faith Encountered) –Mary Superata.
  - A. This week Mary met with the other formation directors in the Metro North Deanery at St. Francis. The meeting was very productive and members felt that they could be open with problems and ideas.
  - B. Fees for Formation Programs were discussed. Holy Apostles is on target with the other parishes with fees. Families who cannot pay will be handled on a case by case basis. Mary and her staff will work with these families.
  - C. Mary has her preliminary handbook ready and asked that the staff review. She asked that the staff give her their inputs by next staff meeting.
  - D. RCIA will be relocated from Sunday to a day during the week.
- VI. Youth Ministries (School of Vocational Exploration)-Mike McGrady
  - A. Since Mike was with the Youth on a group outing, Mary let everyone know that the mission trip was a success.
  - B. Totus Tuus will hold registration up to Sunday, July 6<sup>th</sup>.
  - C. On Wednesday night, July 9<sup>th</sup> there will be a parish potluck in connection with Totus Tuus.

- D. Mary asked if there was a time line for the festival. This would help with planning.
  - E. Audrey is meeting with Chuck Reinking to discuss the Music Groups at the festival.
  - F. Arek, the seminarian who is working in our parish this summer, said that the mission trip was a success. The teens saw poverty and how food and clothing were limited on the Indian reservation. Arek wants to be involved next year with the mission trip. Clothing will be collected next year. Education is important to break the cycle of poverty. Helping people to help themselves is sometimes the best way to “mission to each other.”
  - G. The teens shared their experiences at the noon mass with the parish. This was a life-changing event for the teens that were involved.
- VII. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
- A. Pat hosted a seminarian from the Ukraine. She spoke of what a blessing it was to have this young man with her for the past week. She did mention that since there is not sense of community at the seminary in the Ukraine, the seminarian experienced loneliness. Pat is getting clothing ready to send to the Ukraine.
  - B. Fr. Jim Williams, the Vocations Director for the Diocese, has said that every parish should have a vocations program. This will encourage young people to go into the convent or seminary.
  - C. Procedures for handling requests for rent assistance and food will be addressed so that those in the office will be able to take care of these requests when Pat is on vacation.
- IX. Ordained Ministries –
- D. Fr. Kirk:
    1. Fr. Kirk is addressing the scheduling of Baptisms. Two Sundays will be set aside for Baptisms each month. One Sunday will schedule Baptisms during mass and one Sunday will accommodate baptisms after mass. Special circumstances will be handled on a case by case basis.
    2. Some other considerations for scheduling baptisms include: Rites at the 9:30 am mass: Sending etc., adoration on first weekends. Baptisms will be scheduled during and after all masses with the exception of after the 7:30 am mass: there is not enough time. The form for scheduling baptisms will be changed to accommodate these changes. Implementation will take place in September.
    3. Other issues to be addressed: when the parents of the child to be baptized are not married or have not been married in the church.

Deacon Mike Leverington. Kenya is still in a very volatile state. No one from the parish has signed up for the mission trip in October.

- XI. Charismatic Ministries (School of called and Renewed)-Deacon Chuck Matzker.
  - A. The Acts of the Apostles seminars were an unqualified success.
- XII. Pastoral Administration (School of Stewardship) – Sam Gioia.
  - A. No Update.
    - 1. Administrative Items – Maryanne Wright
      - a. In mass baptisms were covered for the next six weeks.
      - b. Bulletin Board Requests/Requests for the Table.
        - i. Table: Totus Tuus signups.
        - ii. Post: Rwandan Run for Aid.
      - c. Facilities Usage Requests. None this week.
      - d. Commentator Requests.
        - i. Announcement: Fr/Son Retreat.
        - ii. Rwandan Run: Information available in the Office.
        - iii. Healing Hands of God Conference.
        - iv. Guest Speaker: Totus Tuus.
        - v. Announcement after the noon mass: the parish is invited to have cake to celebrate the baptism during the noon mass.
      - e. Bulletin Inserts.
        - i. None this week.
  - B. Pastor's issues- Fr. Paul:
    - 1. During the Year of St. Paul, the Pauline Prayer will be read during every mass. The Prayer will be put in the mass books in the pews.
  - C. Meeting closed at 10:50 am.

Respectfully submitted,  
Maryanne Wright