

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
July 23, 2008

Members present: Fr. Paul Wicker, Pat Van Horn, Mary Superata, Fr. Kirk Slattery, Sam Gioia, Mary Parsons, Deacon Chuck Matzker, Deacon Mike Leverington, and Audrey Sujkowski

Absent: Mike McGrady

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for July 27, 2008. Reflections include: the symbolism of the pearl. The pearl starts from a grain of sand, is formed in layers and something of great value comes from the sand. Fr. Paul also mentioned how the new is built upon the old. In Europe the buildings were built over a period of years. Here, only being “new” matters. We tear down the old and rebuild. We must keep growing and build upon the new.
- II. Review modifications of last week’s minutes: None.
- III. Preschool (School of Parental Formation) – Mary Parsons.
 - A. The Preschool is full and a waiting list will be available.
 - B. The new Director is back in town today.
- IV. Liturgical Ministries (School of Sacramental Life Celebrated)
 - A. At the Liturgy meeting, tomorrow, how communion is given to those that will take the Holy Eucharist to the sick and homebound will be addressed.
 - B. Audrey also reflected on how many volunteers just “go and do.” They trust.
- V. Formation Ministries (School of Faith Encountered) –Mary Superata.
 - A. Small Catholic Communities are addressing various issues that will be studied this year. The members have borrowed the Book of Gospels, Book of Hours and other resources. Later on the mass will be studied.
 - B. The bulletin for the St. Francis of Assisi Parish has a question and answer column in their bulletin. We may want to do this in our bulletin.
- VI. Youth Ministries (School of Vocational Exploration)-Mike McGrady
 - A. Mike is attending to his duties as a candidate for the diaconate. He will be on vacation until August 1st.
 - B. There were 120 youth in the Totus Tuus Program. The last night of the activity there was a slip and slide. Because of the heat, a passing fire truck hosed them down. Several ideas for the festival include human bowling and the punch down dolls. Next year, the team from Denver will not be available. The Holy Apostles Youth

Ministry will have to provide team leaders. Mike has asked for help with the smaller children.

- VII. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
 - A. Would like to collect things needed for soldiers that are deployed. Would also like to have a military person, in uniform, talk to the parishioners. Pat also has an Army liaison, at Ft Carson who will work with her so that prayer shawls can be given to the families of those killed overseas. She is looking for an Air Force liaison also.
 - B. The Wesleyan Church would like to have their fundraiser here at Holy Apostles. This was approved. They have had problems with their contractor
 - C. The Kids in Need Project is collecting a suitcase full of school supplies for Fr. Paul to take to Peru. Supplies will also be collected for the mission in Avondale and the Indian Reservation.
- IX. Ordained Ministries –
 - D. Fr. Kirk:
 - 1. The baptismal forms have been changed to reflect the new scheduling.
 - 2. Attended baptismal prep classes. Has gone through the catechetical directory to see what is expected from the Bishops. Will modify the classes, if needed, to be inline with these directives.
 - 3. Deacon Chuck will bring a prayer, to celebrate the Year of Paul, to be placed in all prayer books. Mary, Chuck and Fr. Kirk will meet to discuss this.
 - E. Deacon Mike Leverington. No update this week.
- XI. Charismatic Ministries (School of Called and Renewed)-Deacon Chuck Matzker.
 - A. Has the Prayer Card for the Year of St. Paul. The prayer will be placed in the books in the pews.
 - B. An article from the Columbian Magazine, a Knights of Columbus publication, has ideas of activities to be carried out during the Year of St. Paul.
 - C. Will meet with Fr. Kirk to discuss August needs for the clergy.
 - D. A parishioner brought up her concern about the lack of reverence that is sometimes present when the Blessed Sacrament is displayed. Ideas were discussed about how to make parishioners aware that the Blessed Sacrament is displayed: post signs, have ushers tell people. The challenge is how to let people know so they can be respectful. There are different forms of reverence.
 - E. How to let the people who will take communion to the sick, receive the hosts was discussed. The pyxes will be placed in the back, where the EMHC will place the proper number

of hosts in the containers. These will be brought to the altar on a try to be consecrated. Fr. Kirk will write up procedures to be brought to the next Liturgy meeting next Thursday.

- XII. Pastoral Administration (School of Stewardship) – Sam Gioia.
- A. Promotion of the festival is being done by Big Fish Marketing. Merchants will give out promotions. Doorhangers will be given to people to take to neighbors.
 - B. Finance audit will be August 18.
 - C. Sam will get the welcome book information so it can be modified for the parish directory.
 - D. Father/Son Retreat went well. This ministry is needed. Some sons without fathers went. The priests are always welcome to attend. The possibility of a witness talk by some of the attendants was discussed.
 - E. Year of St. Paul Planning: a regular meeting schedule was discussed. Staff will meet every other Wednesday afternoon to plan activities.
 - F. The staff was asked to make sure that the side door is locked at all times.
1. Administrative Items – Maryanne Wright
- a. In mass baptisms were covered for the next six weeks.
 - b. Bulletin Board Requests/Requests for the Table.
 - i. Bulletin Board: Youth Suicide Prevention poster.
 - ii. Financial Peace University pamphlets will be placed in the vestibule.
 - iii. Table: Men's Ministry selling Sky Sox tickets.
 - c. Facilities Usage Requests. None this week.
 - d. Commentator Requests.
 - i. Coffee for sale/
 - ii. Sky Sox tickets sold by Men's Ministry.
 - e. Bulletin Inserts.
 - i. Family Hospitality Thank you.
 - ii. Financial Peace University registration.
- B. Pastor's issues- Fr. Paul:
- 1. KOC membership Drive will happen September 27 at masses. Insurance as a resource will be presented also.
 - 2. A family wants to do a marriage enrichment program to celebrate the vocation of marriage. A couple from east of Powers Ave. wants to come back to the church and get their marriage blessed.
 - 3. Fr. Paul will take school supplies to children in Peru.
 - 4. Videotaping homilies was discussed and how to get these words into the homes of the elderly and disabled. These could be put on the website for that week. The problems of how

computer-literate the elderly are, was discussed. May have to find a way to train these individuals.

5. Fr. Kirk has received many complements on his homilies.

C. Meeting closed at 11:30 am.

Respectfully submitted,
Maryanne Wright