

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
January 16, 2008

Members present: Mary Parsons, Fr. Paul Wicker, Deacon Mike Leverington
Sam Gioia, Audrey Sujkowski, Pat Van Horn, Mike McGrady, Mary Superata,
and Fr. Joe Damhorst,
Absent: Deacon Chuck Matzker

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for January 20, 2008.
- II. Review modifications of last week's minutes: None.
- III. Planning.
 - A. In mass baptisms were covered through February 24th.
 - B. Calendar Items.
 1. Scout Sunday –February 3rd (Boy Scouts), 12 pm mass, March 9th (Girl Scouts): cookies will be sold after all masses. Awards will be given at the noon mass on February 3rd. The Rite of Sending is also scheduled for Feb 3rd at 9:30 am mass.
 2. World Marriage Day is celebrated the weekend of February 9-10. Fr. Paul will handle this parish's participation. Mike McGrady pointed out that the diocese is having a chastity rally for the youth that weekend.
 - C. Not in My House Program: no update.
 - D. Just Faith Lenten Series-Parish Mission- (Biblical Justice). Speakers have been lined up and the program is ready for presentation. Start date is February 4th.
 - E. Staff Workshop (January 27th – 30th). The staff was asked to review the "Apostles of Hope" White Paper that was authored by Sam before the Staff Workshop.
- IV. Evangelization/Marketing.
- V. Miscellaneous Issues.
 - A. Sam went over the Holy Apostles Statement of Financial position for the six months ending December 31, 2007 with the staff. The bottom line is that the parish is in good shape at this time. The donations at Christmas were very generous and helped with this position.
 - B. Liturgy meeting is tomorrow and Lenten services will be discussed.
 - C. February 9-10, the anti pornography video from the diocese will be shown. The program, which the diocese is sponsoring, has not met to discuss how the program will be implemented in the parish. Deacon Mike inquired about his sermon preparation, since he will

preach that weekend. Fr. Paul will let him know if guidance comes from the diocese.

- D. January 25th is the all schools mass and it will be held here at Holy Apostles. Fr. Paul will be here, but Fr. Joe will be out of town.
 - E. Sam has scheduled a series of three meetings so that the three new Ministries, Coffee Shop Ministry, Newcomer Ministry and the Apostles of Hope can begin organization. The meetings will be held February 10, 17, and 24 at 1:30pm in St. Andrew/Bartholomew.
 - F. On January 19, 2008, the focus groups will meet here at Holy Apostles. The goal of the meeting is to let the focus groups know that they will provide information about the groups and to be used to guide the ministry, not do the work of the ministry. On January 19th, Fr. Joe will be at St. Benedict's to do First Reconciliation on this January 19th.
- VI. Fr. Paul gave a briefing on his meeting with the Visioning Body last night. The meeting began with prayer and reflection: God's Spirit is working in different groups in different ways. There was some miscommunication regarding what was expected from the Visioning Body. They will not be managing the new groups that will eventually be formed from the information gathered from the Focus Groups. The Visioning Body has not seen the Staff Minutes, and was unaware of some of the progress made towards forming the focus groups. They will now be included on the distribution list. The Minutes have also been posted on the web. There was a discussion as to how various groups that are already in existence, can interface with the Visioning Body. Groups such as the Golden Agers may provide some insight into the needs of the elderly for example. Some member of the Visioning Body will be here on Saturday to attend and listen to the information provided to the focus groups. There is a need to increase membership on the Visioning Body. This will be addressed at a later date.
- There was some concern among members of the Visioning Body that they were not doing the job that was asked of them. Fr. Paul reiterated what was expected of this group:
- 1. Make the staff aware of the needs of the community; the ministries will actually do the ministering.
 - 2. Establish what the parish can do to meet the needs identified (ex: the installation of the elevator will aid the elderly, disabled)
 - 3. Identify the things that we cannot do as a parish and need outside resources.
- Progress with communication was made.
- VII. Bulletin board requests.
- A. Catholic Charities Catholic Charities – Transition to Faithful Citizenship – Approved.

- B. Temple Shalom Corned Beef Sandwiches – Not for posting, but the staff will order sandwiches on Feb 7th and will meet with Fr. Richard, a member of the Legionnaires of Christ to talk to the staff.
 - C. Rethink Conference – Not approved.
 - A. Portuguese Celebration – Approved.
- VIII. Fundraising/Vestibule Use Requests.
St. Mary's will sell raffle tickets on January 26-27 in the vestibule. The commentator will make the announcement.
- IX. Commentator/Guest Speaker Announcement Requests: Prolife activities will be announced.
- X. Bulletin Insert Requests:
- A. Benet Hill Raffle
 - B. Just Faith
 - C. Men's Breakfast
 - D. Pro-Life (Ann Sullivan) – Handout after mass
- XI. Continuing Items.
- A. Preschool door: No Update.
 - B. Library Plans. None.
 - C. Media Center Remodel. No update.
 - D. Managing peripheral ministries: We are starting to tie the groups that meet here into the mission of the parish. More will follow.
 - E. Just Faith Living Small Groups no updates.
 - F. Christmas Outreach: Discussed earlier.
 - G. Coffee and doughnuts: No changes
 - H. Care of Mexican Immigrants: No changes.
 - I. Additional Bulletin Boards: No update.
- XII. Roundtable.
- A. Sam:
 1. At the Staff meetings at the end of the month, one of the topics covered will be publicizing and possible ways to get people to participate in the Focus Groups. All of the participating bodies of the church should be moving toward a common goal. These bodies include Visioning Body, Finance Council and so on.
 2. Dave Knight, one of our parishioners who has organized a Father/Son Rafting Trip, has met with individual from the diocese to see if they could help him reduce and streamline the paperwork required to involve the youth. Dave is also working on a program to include the youth who are part of a one parent family. Also discussed were ways to include the mothers and daughters in these types of activities. This will be discussed further at a later date.
 3. Another program being considered is how to honor those who have lost parents on Mother's and Father's Day. This will be discussed in more detail later.

- B. Audrey: At the Knights of Columbus Breakfast, Fair Trade Coffee sales will be set up. This is a mutually beneficial arrangement since the Ladies Auxiliary will be having their bake sale in the parish hall also. Hopefully coffee sales will increase. There is a Liturgy Meeting tomorrow morning.
- C. Mary Superata:
1. On Jan 23 she is having a staff meeting off site for her department to discuss Intergenerational Day in March.
 2. Is coordinating with member of the Just Faith Group to put something on the website about the Social Justice series that will be held during Lent.
 3. Adult confirmation preparation is 6 weeks long and will be held during Lent so that the Adult candidates will be confirmed on May 18 with the Youth.
 4. The Lenten take home packets for Intergenerational Day will include cards with the Stations of the Cross. These cards will also be taken to the homebound.
- D. Pat :
1. One hundred hats were delivered to the Rocky Mountain Cancer Center to be used as chemo caps.
 2. Donations are being solicited from area stores for the Super Bowl Party for the Homeless. The volunteers will be utilized in two shifts: 2:30 pm to 5:30 pm and 5:30 pm to 9:30 pm. The individuals arriving for dinner are expected in between 3 and 4 pm. The Youth will distribute hats/gloves and socks. There will be adult supervision.
- E. Fr. Paul:
1. The meeting with the Gazette concerning the library was very good. A tour was done and the addition of a coffee shop was discussed.
 2. Fr. Paul briefly discussed the possibility of a trip to the Ukraine.
 3. September 13th Men's Conference has been scheduled.
 4. Ministry workshop is scheduled for Sept 20th.
 5. Catholic All schools mass is scheduled for Jan 25th here at Holy Apostles.
 6. Fr. Richard of the Legionnaires of Christ will speak to the staff on Feb 7th at lunch time. We will order lunches from Temple Shalom who are having a fundraiser.
- F. Mike Leverington
1. The Kenyan Trip has been scheduled for October. There are plans to visit Nairobi, Bomba and the Serengeti.
 2. The talk to the Nazarene Bible College students went well. Topics include the Catholic perspective on the Reformation and Catholicism in the 19th century. There was an extensive questions and answer period. At least one of the

students is going to have a follow-up interview with Fr. Paul.

G. Mike McGrady:

1. Youth Chastity Program has signed up 200 Youth from the diocese.
2. Fr. Joe will help with confessions. Fr. Jim Williams will participate.

XIII. The meeting was closed at 1050.

Respectfully submitted,
Maryanne Wright