

Staff Meeting Minutes  
Holy Apostles Catholic Church  
Colorado Springs, Colorado  
December 19, 2007

Members present: Sam Gioia, Audrey Sujkowski, Pat Van Horn, Mike McGrady, Deacon Mike Leverington, Mary Superata, Fr. Paul Wicker, and Fr. Joe Damhorst,

Absent: Mary Parsons and Deacon Chuck Matzker  
Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for December 23, 2007.
- II. Review modifications of last week's minutes: None.
- III. Bone Morrow Screening will be rescheduled in January.
- IV. The Fostering Hope Program has sent Fr. Paul a letter thanking him for his support. Fr. Paul will meet with this group sometime in late January or early February.
- V. The Liguorian priest, Fr. Bruno Lishwe, will celebrate masses the weekend of January 5<sup>th</sup> and 6<sup>th</sup>. The deacons will assist.
- VI. Salvation Army Christmas Dinner status. Deacon Mike gave a status for the logistics of the dinner. There are volunteers signed up to help. So far, there has been no responses from the other churches in the area. Some of the supplies will be delivered on December 24<sup>th</sup>. The desserts and rolls will be donated by Golden Corral and Village Inn restaurants. Volunteers who show up will be invited to help with the dinner. Flyers were passed out at the Giving Tree event for the dinner.
- VII. There will be caroling on December 21<sup>st</sup>. Those that wish to go will meet in the parking lot at 6 pm.
- VIII. The FOCUS group college ministry will have a representative here on Sunday. There will be a table in the vestibule and an announcement will be made at all masses inviting those that are interested to meet with Rebecca Todd, the representative. She will be the featured Apostle of Hope in the December 30<sup>th</sup> bulletin.
- IX. Sam and Fr. Paul met on the 14<sup>th</sup> to plan future events/programs. The staff will meet on January 27<sup>th</sup> to discuss Ministry structure Development. The Ministry Fair will not occur in March, but will be postponed.
- X. On January 19<sup>th</sup> a Focus Group Orientation will take place at 10:30 am. Each Focus Group will describe the specific needs and challenges of their group. The intent is to provide insight to the staff. People have been invited into the process of helping the staff and their ministries to meet the specific needs of each focus groups. The idea is for these Focus groups to periodically give feedback to the staff on what is needed to meet the needs of each group that has been identified (i.e.

- poor, disabled, immigrants single parents, elderly, youth, military and families, fallen away, and the unchurched).
- XI. There was a discussion on how the Visioning Body will participate in the process of consolidating the insights that the focus groups will provide and advising the staff of what needs are to be met in the community. Discussion will continue at a later date.
  - XII. A short discussion followed on the Focus Group meeting that will be held on January 19<sup>th</sup>. The goal will be to let the attendees be the tools to understand the needs of the focus groups. We must be very clear about expectations. There will be three elements to the model: The Apostles, the Ministries and the Focus Groups. The nine focus groups that have been identified are just a starting point. We do expect the emergence of more groups that will need to be ministered to as part of our forming an awareness of what the needs of the community are. Stephen's Ministry was singled out as a model of how a ministry enables the members to minister to the needs of the faithful. There is peer supervision, support for each other and training is provided. The discussions will continue at the staff meeting at the end of January.
  - XIII. Planning.
  - XIV. Miscellaneous Issues. None.
  - XV. Bulletin board requests.  
None.
  - XVI. Fundraising/Vestibule Use Requests.  
FOCUS Student Ministry will have a table in the back.
  - XVII. Commentator/Guest Speaker Announcement Requests. Salvation Army Christmas; Mr. Biggs Giveaway for Christmas announced, and the Student Ministry FOCUS was announced as having a representative in the vestibule after masses.
  - XVIII. Bulletin Insert Requests:  
None.
  - XIX. Continuing Items.
    - A. Preschool door: No Update.
    - B. Library Plans. Seventy-seven people have indicated an interest in this ministry.
    - C. Media Center Remodel. No update.
    - D. Managing peripheral ministries: We are starting to tie the groups that meet here into the mission of the parish. More will follow.
    - E. Just Faith Living Small Groups no updates.
    - F. Christmas Outreach: Discussed earlier.
    - G. Coffee and doughnuts: No changes
    - H. Care of Mexican Immigrants: No changes.
    - I. Additional Bulletin Boards: No update.
  - XX. Meeting closed at 1030.

Respectfully submitted,  
Maryanne Wright