

Staff Meeting Minutes
Holy Apostles Catholic Church
Colorado Springs, Colorado
April 23, 2008

Members present: Sam Gioia, Mary Parsons Audrey Sujkowski, Pat Van Horn, Mike McGrady, Mary Superata, Deacon Chuck Matzker, and Fr. Paul Wicker,

Absent: Fr. Joe Damhorst, and Deacon Mike Leverington

Maryanne Wright, recording

- I. The meeting was opened with a prayer and gospel readings for April 27, 2008.
- II. Review modifications of last week's minutes: None.
- III. Liturgical Ministries (School of Sacramental Life Celebrated) –
 - A. Audrey will be gone on April 24th to a free workshop, sponsored by Harcourt publishing, in Westminster on "Lead us to the Water: Effective Models for Liturgical and Sacramental Catechesis." Several of the other parish liturgical ministers and Catechists will be going also. It will be from 9 am to noon.
 - B. On Friday night, there will be a piano recital for younger children, at Holy Apostles, at 7 pm.
- IV. Formation Ministries (School of Faith Encountered) –Mary Superata.
 - A. Formation will have a planning session for the Fall on May 1 at 9:30 in the Coffee Shop. Staff is invited to attend.
 - B. Formation programs are finished for this term and feedback from the parents was supportive of parent involvement and curriculum for children.
 - C. VBS is in the planning stages.
- V. Youth Ministries (School of Vocational Exploration)-Mike McGrady
 - A. This weekend there is a retreat for the Confirmation candidates. Handed out directions and itinerary for the day. Thanked the staff for their upcoming participation at the retreat. It will be a 30 minute drive. There will be power-point, DVD and a training guide. The teens will be getting T-Shirts, socks, bandanas. There will be between 35-37 participants.
 - B. Affirmed the collaboration of the staff in planning and participating in the retreat.
 - C. Fr. Paul to concelebrate Mike's candidacy to the diaconate.
 - D. Sam mentioned that Bob Matthews is donating a T-shirt imprint machine for our future use.
- VI. Outreach Ministries (School of Pastoral Care and Justice) – Pat Van Horn.
 - A. Restoration House Ministry was brought to the Just Faith group for their consideration, and they decided not to participate. Betty Wolfe

will be contacted to see if she is interested in presenting it to the Women's group for possible support and/or outreach. It is a corporal work of mercy that is not yet active in the parish.

- B. Fr. Paul is meeting tonight with the Social Ministry's leaders to describe what it means to demonstrate pastoral care to others. This is the first such session that is an outcome of the staff planning at Christhaven. Subsequent meetings will be scheduled with all ministry leaders to invite them to see their ministry as gathering, forming, sending and nurturing others.
- C. Fr. Paul explained his outline for the talk for Social Ministry and emphasized that those already involved in outreach are disciples and that they need to Pass on their ministry to others
- D. Funeral on Friday that Deacon Chuck will officiate.

VII. Preschool (school of Parental Formation) – Mary Parsons.

- A. The accreditation committee will be coming for their inspection sometime in the next three weeks and will need the Library as a work space during their time here.
- B. There are 2 good applicants for Mary's position, with a possible third person to be considered. Deadline for application is May 15th, with hiring around June 1st.
- C. Sam, Fr. Paul, Donna will be part of the interview team for Mary's successor.
- D. The DVD that was given to Pope Benedict from our diocese has children from the pre-school on it and the children were able to watch it. It can be seen on the Diocesan Web site.
- E. Diocese would like an IT support person on site to administer the web site. Discussion followed on exactly what this would entail and what the diocesan expectation is for this person, along with potential training concerns.
- F. Parents are very supportive of the school and enrollment for next year is going well.

IX. Ordained Ministries – No Update.

XI. Charismatic Ministries (School of Called and Renewed)-Deacon Chuck Matzker.

- A. As a result of Pope Benedict's call for a new Evangelization of the United States, a bulletin insert with the Burning Bush Pentecost Novena, will be added for this weekend.
- B. This weekend Chuck will speak to the Pope's request for prayer for a new Pentecost.
- C. Sam suggested that the staff assemble at 8:30am to pray the Novena, beginning May 2nd.
- D. Fr. Paul asked the Praise and Worship group to pray for those who have been wounded by the Church. Many people are coming forward seeking counsel in response to Pope Benedict's comments around this issue.

- XII. Pastoral Administration (School of Stewardship) – Sam Gioia.
- A. To meet with Bob today for Apostles of Hope
 - B. Newcomers will meet on May 1st
 - C. Coffee shop is doing well and needs to become more visible, especially with the summer months ahead. Discussion followed on some suggestions of expansion of operating hours which would entail a pulpit call for volunteers. Suggestions will be brought back to the Coffee Shop ministry.
 - D. Just Faith will award scholarships to those who would be interested in a Peace Camp this summer.
 - E. Mother's Day cards will be in the gathering space.
 - F. There will be a need to strategize this year's stewardship appeal so that it is in line with discipleship, not just time/talent/treasure. That we are sent as a community, as disciples of hope out in the world
 - G. Looking at the possibility of built-in fund raisers to offset costs of formation, youth activities or special needs of the parish that the offertory is unable to meet.
 - H. June 15th the Father and Son retreat will be shown at Mass in conjunction with a youth sponsored Car Wash. This is coordinated by Mike and the Knights of Columbus
 - I. Suggest to the Diocese that they consider promoting the Catholic Church in the Gazette by listing the parishes and mass times.
 - J. Discussion around providing informal gatherings for families after mass. Suggestion was to have hot dogs and fixings after the 12:00 mass, on the grass with opportunities to talk about issues, concerns, questions, thoughts about our faith.
1. Administrative Items – Maryanne Wright
- a. In mass baptisms were covered for the next six weeks.
 - b. Bulletin Board Requests.
 - i. Ignatian spirituality Course
 - ii. Women's Gathering, St. Francis.
 - c. Facilities Usage Requests.
None.
 - d. Commentator Requests.
 - i. Olivewood this weekend.
 - ii. Boy Scout Spaghetti Dinner on May 3rd.
 - iii. Mother's Day Spiritual Bouquet Cards available in the Gathering area and by the side entrance. See Page 1 of the bulletin.
 - iv. This week's second collection is for the Catholic Home Missions.

- e. Bulletin Inserts. Skating for Youth and VBS information.
- XIII. Pastor's issues- Fr. Paul
- A. Audrey to verify the Mass schedule
 - B. By next weekend it should be made public the new priest assignments.
 - C. Discussion on how to orient the new priest that will be coming here. How to bring him up to speed and with a clear understanding of a collaborative model of ministry. Evangelization and teaching the essential aspects of the faith will be a priority. Areas of need include Sacramental prep and the missionary life of the parish. Each area needs to look at specific ways to support the orientation of this new minister.
- XIV. Meeting closed at 11:10 am.

Respectfully submitted,
Maryanne Wright